

SHILOH DISTRICT CEMETERY
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING JULY 20, 2022

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

This will be a virtual (conference call) Regular Meeting due to Covid-19. Should the public wish to participate, please submit questions prior to the meeting via email at shilohcemetery@gmail.com and we will address them. The phone number to dial is 1 310-372-7549. The Conference Code is 286045. Please dial in a few moments early as we will start promptly. During the meeting, please mute your phone.

CALL TO ORDER: The meeting was called to order by Chairperson Eckles at 9:00 AM.

ROLL CALL: Chairperson Eckles X; Vice Chairperson Pitts X; Trustee Stimach X; Trustee Fuller X; Trustee Macias-Lazzarini: X; Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic X.

AGENDA AMENDMENT: Discussion Item "C" to add Motion for Approval. **Motion: Trustee Fuller. Vote: 5 Ayes. Motion Carried.**

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST: N/A

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of June 15, 2022 Regular Meeting. **Motion: Trustee Fuller. Vote: 5 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims requests #24 and #25: and (ACH) #22 and #23; FY 2021 - 2022. **Motion: Trustee Fuller. 5 Ayes. Motion Carried.**

GROUND MAINTENANCE SUPERVISOR'S REPORT: Grounds Maintenance Supervisor Kramarsic reported that the reclaimed water situation is a challenge. The water is dirty from the source and requires us to clean our filtration every hour or more often. Grounds Maintenance Kramarsic will continue to work

with Town of Windsor on the issue. Chris from Northbay Tree and Weed on weds, squirrels and gophers did a walk through. Since our last board meeting, we have had six (6) burials.

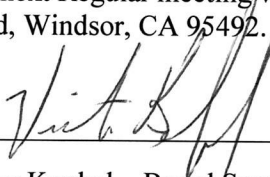
MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported on June savings realized by using CalCARD and community education was discussed. Shiloh Annex progress was discussed; we were able to submit an initial application and received an invoice from Permit Sonoma that, upon payment, will result in our being assigned an actual planned. The invoice was itemized so we now have a list of reports that will be required. The cost to Permit Sonoma is \$8222.00. There were 1,395 June visits to our webpage. Reallocations for June we completed, submitted and accepted. Quarterly taxes for Q2 2022 came to \$1,374.04 and appropriate forms were completed, submitted and accepted.

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at August 17, 2022 Trustee Meeting.**
- B. Shiloh Private Well Assessment Cost. **Discussion. Further Discussion at August 17, 2022 Trustee Meeting.**
- C. Revised Rules and Regulations. **Discussion and Motion for Approval. Motion: Trustee Stimach. Vote: 5 Ayes. Motion Carried.**

ADJOURNMENT: 10:03 AM. **Motion: Trustee Fuller. Vote: 5 Ayes. Motion Carried.**

The next Regular meeting will be held on Wednesday, August 17, 2022 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492.



Victor Kunkel – Board Secretary

MINUTES APPROVED:

Archie Eckles



Ann Pitts



Lawrence Stimach



Richard Fuller

Lyone Macias-Lazzarini



ORIGINAL

AGENDA

REGULAR MEETING OF THE SHILOH DISTRICT CEMETERY BOARD OF TRUSTEES
WEDNESDAY, JULY 20, 2022 AT 9:00AM; 7130 WINDSOR ROAD, WINDSOR, CA 95492

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CALL TO ORDER:

ROLL CALL: Chairperson Eckles _ ; Vice Chairperson Pitts _ ; Trustee Stimach _ ; Trustee Fuller _ ; Trustee Macias-Lazzarini _ ; Staff: Manager Kunkel _ ; Grounds Maintenance Supervisor Kramarsic _

MEMBERS OF THE PUBLIC:

PUBLIC COMMENT:

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

CORRESPONDENCE:

Approve Minutes of June 15, 2022 Regular Meeting. **Motion needed for approval.**

RATIFICATION OF BILLS: Claims requests #24 and #25: and (ACH) #22 and #23; FY 2021 - 2022. **Motion needed for approval.**

GROUND MAINTENANCE SUPERVISOR'S REPORT:

MANAGER'S/TREASURER'S REPORT:

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion.**
- B. Shiloh Private Well Assessment Cost. **Discussion.**
- C. Revised Rules and Regulations. **Discussion.**

ADJOURNMENT:

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Victor Kunkel – Board Secretary

AGENDA
(As Amended)

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