

AGENDA

REGULAR MEETING OF THE SHILOH DISTRICT CEMETERY BOARD OF TRUSTEES
WEDNESDAY, February 17, 2021 AT 9:00AM; 7130 WINDSOR ROAD, WINDSOR, CA 95492

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

This will be a virtual (conference call) Regular Meeting due to the Covid-19 Shelter in Place order. Should the public wish to participate, please submit questions at least 24 hours prior to the meeting via email at: shilohcemetery@gmail.com and we will address them. The phone number to dial is 1 310-372-7549. The Conference Code is 286045. Please dial in a few moments early as we will start promptly. During the meeting, please mute your phone.

CALL TO ORDER:

ROLL CALL: Chairperson Stimach _ ; Vice Chairperson Pitts _ ; Trustee Fuller _ ; Trustee Eckles _ ; Trustee Meyers _ ; Staff: Manager Kunkel _ ; Grounds Maintenance Supervisor Kramarsic _

MEMBERS OF THE PUBLIC:

PUBLIC COMMENT:

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

CORRESPONDENCE:

APPROVAL OF MINUTES: Approve Minutes of January 6, 2021 Special Meeting. **Motion needed for approval.**

Approve Minutes of January 20, 2021 Regular Meeting. **Motion needed for approval.**

RATIFICATION OF BILLS: Claims requests #13 and #14: and (ACH) #12 and #13; FY 2020 - 2021. **Motion needed for approval.**

GROUNDS MAINTENANCE SUPERVISOR'S REPORT:

MANAGER'S/TREASURER'S REPORT:

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion.**
- B. Memorial Lawn Canon. **Discussion.**
- C. Approve Continued Staff Employment, Wages and Benefits through the March 17, 2021 Regular Meeting of the Board of Trustees as due to the COVID-19 Virus orders as needed. **Discussion and motion for approval.**
- D. Potential Step Increase for Grounds Maintenance Technician I Paul Klein. **Discussion and motion for approval.**

ADJOURNMENT:

The next Regular meeting is on Wednesday, March 17, 2021 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492. I hereby certify that the Agenda for the above stated meeting(s) was posted at Shiloh District Cemetery, 7130 Windsor Road, Windsor California on February 10, 2021.



Victor Kunkel – Board Secretary