

SHILOH DISTRICT CEMETERY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING OCTOBER 18, 2023

*We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. Please submit questions at least 24 hours prior to the meeting via email at: [shilohcemetery@gmail.com](mailto:shilohcemetery@gmail.com) and we will address them. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.*

CALL TO ORDER: The meeting was called to order by Chairperson Pitts at 9:00 AM.

ROLL CALL: Chairperson Pitts X; Vice Chairperson Eckles X; Trustee Stimach X; Trustee Fuller: X;  
Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic X.

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST: N/A

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of September 19, 2023 Special Meeting. **Motion: Trustee Fuller. 4 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims requests #5 and #6; and (ACH) #3 and #4; FY 2023 - 2024.  
**Motion: Trustee Fuller. 4 Ayes. Motion Carried.**

GROUND MAINTENANCE SUPERVISOR'S REPORT: Supervisor Kramarsic reported that due to nice weather we are catching up on our edging and mowing schedule. Since our last board meeting, there have been four (4) services. This is no update on the cannon. We've been in contact with Richard from the Town of Windsor to check on water quality, and the pump system at the Skylane ponds. I've talked to Chris a number of times about weeds and pre-emergent application.

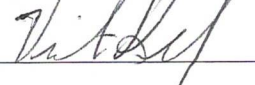
MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported on September savings realized by using CalCARD. Expenditures, and deposits were discussed as was Shiloh Annex progress. Rincon Consultants continue to develop their report. LACO Associates have developed a draft site plan and we have been talking with them about details. September reallocations and Q3 2023 quarterly taxes were submitted. Quarterly taxes were \$1,532.00.

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at the November 15, 2023 Board Meeting.**
- B. Memorial Lawn Cannon. **Discussion. Further Discussion at the November 15, 2023 Board Meeting.**
- C. Board Member Search for Fifth Seat. **Discussion. Further Discussion at the November 15, 2023 Board Meeting.**
- D. Strategic Planning. **Discussion. Further Discussion at the November 15, 2023 Board Meeting.**
- E. Holidays/events relative to Shiloh. **Discussion. Further Discussion at the November 15, 2023 Board Meeting.**

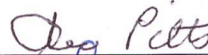
ADJOURNMENT: 9:45 AM. **Motion: Trustee Stimach. Vote: 4 Ayes. Motion Carried.**

The next Regular meeting will be held on Wednesday, November 15, 2023 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492.

  
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Victor Kunkel – Board Secretary

MINUTES APPROVED:


Ann Pitts

  
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Archie Eckles

  
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Lawrence Stimach

  
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Richard Fuller

  
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