

Shiloh District Cemetery
7130 Windsor Road
Windsor, CA 95492
(707) 838-6684
shilohcemetery@gmail.com

RULES AND REGULATIONS

Effective July 20, 2022

Definition: As used in the following, the term "District" shall mean the Shiloh District Cemetery.

A. Hours of Operation:

1. Visitation hours are from 8:00 AM to ½ hour before sunset. (County of Sonoma Ordinance 282.5).
2. Gate and Office hours are from 8:00 AM to 4:00 PM Monday through Friday.

B. Care of Graves and Cemetery Grounds:

1. The absolute control of the cemetery grounds in every particular is vested in the Shiloh District Cemetery Board of Trustees; Burial Rights owners and others are entitled only to such privileges within the grounds as are provided by these Rules and Regulations. The following shall be the rules regulating the general care of the graves and cemetery grounds.
2. **Absolutely No alcoholic beverages may be consumed or brought into the cemetery grounds. Violators may be subject to citation or arrest under County of Sonoma Ordinance 1788.1**
3. All trees, bushes and flowers are planted under the direction of the Shiloh District Cemetery Designee. Donations for plantings are accepted. Charitable contributions made to Shiloh District Cemetery can be made to IRC 170 (C) (1) and are tax deductible to the contributor.
4. **FLOWER POLICY – SEE PAGE 3.**
5. No persons shall gather flowers nor disturb growing plants or trespass on any plot of which he does not hold the Burial Rights. All persons other than Burial Rights holders shall confine themselves to the roads, paths and other public places.
6. Children must be under the control of an adult at all times.
7. Except in the excavation for the completion of an interment, no person shall remove any earth or in any way damage the cemetery grounds. Dead flowers and other rubbish must be placed in containers provided for that purpose.
8. If any tree, shrub, plant or vine situated on any plot shall by reason of root, branch height, shape or otherwise become detrimental or unsightly to adjacent plots, paths, or streets of the cemetery grounds, District personnel may remove or trim such tree, shrub, plant or vine as deemed necessary.
9. No person shall burn combustible material within the cemetery grounds.
10. No plot or grave shall be defined by any architectural object or by any marker unless approved by the Shiloh District Cemetery Designee.
11. With the exception of Service animals, no pets are allowed.
12. Only Shiloh District canopies are allowed on District property.

C. Liability:

The Shiloh District Cemetery Board of Trustees, and all personnel, shall not be responsible for injury or damage suffered by any persons during their use of the cemetery grounds. Any person visiting the cemetery shall do so at their own risk. The Shiloh District Cemetery disclaims responsibility for the loss or damage, beyond its reasonable control; caused by the elements, Act of God, common enemy, thieves or vandals.

D. Purchase of Burial/Interment Rights:

1. No interments may be made, or other services rendered until all charges for plots and services have been paid in **full**.
2. Burial Rights may only be purchased by the following persons:
 - a. Current residents or taxpayers of the Shiloh District Cemetery, for themselves and family members as hereby defined:
 - b. For personal use or use by a family member of a current resident or taxpayer:
3. A member of the family as herein defined, of a resident or taxpayer of the District.
4. A member of the family of a decedent already buried in the cemetery.
 - a. A member of the family of a former resident or taxpayer who purchased Burial Rights while he/she was a resident or taxpayer of the District.
 - b. A former resident or taxpayer if all the following conditions are met:
 1. The Board determines that the cemetery has adequate space for the foreseeable future, and
 2. The deceased nonresident or taxpayer for at least a five (5) year period within ten (10) years of death.
 3. The nonresident fee is paid.
 4. A written request for such interment by a current resident or taxpayer of the District, other than a district employee or a funeral director or his employees.
 5. The current deposit to the Endowment Care Fund is made.

E. The following persons may be buried in Shiloh District Cemetery:

1. Residents or taxpayers, or former residents or taxpayers of the District who purchased plots while a resident or taxpayer, or members of their families, subject to a nonresident fee and deposit of the current Endowment Care Fund
2. A nonresident member of the family of a decedent already buried in the cemetery, may be interred, subject to payment of a nonresident fee and deposit of the current Endowment Care Fund.
3. In addition, a nonresident may be interred if all the following conditions are met:
 - a. The Board determines that the cemetery has adequate space for the foreseeable future.
 - b. The deceased nonresident had been a resident or taxpayer for a least a five (5) year period within ten (10) years of death.
 - c. The nonresident fee is paid.
 - d. A written request for such interment is submitted by a current resident or taxpayer of the District, other than a District employee or a funeral director or his employees.
 - e. Payment of the current Endowment Care Fund is made.
4. Ineligible decedents: where it can be established that private burial facilities are not available within a radius of 15 miles of the decedent's residence, and Shiloh District Cemetery is the closest Public Cemetery, a nonresident may be interred in the cemetery upon payment of all fees and charges, including the nonresident fee and the Endowment Care Fund.
5. Nonresident Military, Peace Officer or Fireman: the Board may permit the interment of any deceased nonresidents if the decedent died while on active duty in the Armed Forces or Militia or while in the line of duty as a Peace Officer or Fireman, subject to the following:
 - a. The cemetery has adequate space for the foreseeable future
 - b. Endowment Care Fund deposit is made.
 - c. Payment of the nonresident fee is made.

F. Rules and Regulations:

Those plots designated on the Official Map of the Cemetery for full body burials may be used only as follows:

1. One full body burial, or
2. One full body burial and two cremation burials, or
3. Three cremation burials.

Those plots designated on the Official Map of the Cemetery as less than full burial sites may be used as follows:

1. One child burial (casket 48 inches or less in length), or
2. One child burial and one cremation burial, or
3. Two cremation burials.

All burials must have an approved liner and all such burials shall be subject to full payment of fees and charges in effect at time of burials.

G. Repurchase of Burial rights:

No sale or transfer of a burial right shall be valid, except:

1. The Burial Rights owner sells same back to the District at the original purchase price, less an administrative Buy-Back fee and the Endowment Care Fund. Administrative Buy Back fee shall be included on the current price list.
2. No such Buy Back of burial rights shall be valid until after the purchaser has presented the District with a valid Proof of Purchase of Ownership and has paid the Administrative Buy-Back fee.

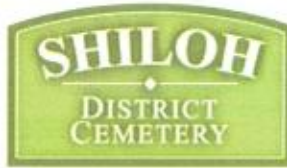
H. Miscellaneous:

1. All headstones and grave copings, cover material and all such matters, shall conform to the standards set by the Shiloh District Cemetery Board of Trustees. All headstone designs must be approved, prior to purchase or delivery by the Shiloh District Cemetery Board Designee. Shiloh District Cemetery will disallow any marker or headstone containing obscene words or gestures.
2. **GRAVE MARKER REQUIREMENTS POLICY - SEE PAGE 4.**
3. Plots located in rows D, H, L, P, T, X and BB in the Oak Lawn are subject to exposure of upright headstones in adjacent rows.

Pursuant to the "Guide to Public Cemetery Operation" section of the Health and Safety Code relating to Public Cemetery Districts.

Flower Policy

- Flowers, fresh or artificial may be placed on graves in cemetery approved vases installed by cemetery employees. The vases must be level within existing ground and or turf and only 2 vases are permitted per grave. Cemetery employees have the authority to remove all flowers, natural or artificial, as soon as in the judgment of the employees, they become unsightly or dangerous. FLOWERS WILL BE REMOVED ON THE FIRST WEEK OF EVERY MONTH. The Cemetery nor any of its employees will be responsible for anything of a movable character that may be lost, stolen or damaged.
- All holiday items will be removed 14(fourteen) days after recognized Federal holiday.
- At no time will any above ground container, glass vases, bottles, jars, statues, pottery, wood stakes, steel stakes, garden art, windmill spinners, lights, flower ropes, potted plants, balloons be allowed. Flags no larger than 17"x11" be allowed.
- Unauthorized items will be removed and disposed of by the cemetery employees.
- No person other than cemetery employees, may plant trees, shrubs, flowers, plants or place benches within the cemetery. Memorial bench dedication program is administered by the Cemetery Management. No other bench placement is allowed, without prior written cemetery authorization.



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Grave Marker Requirements

Flat Markers:

1. Flat markers for single plots are limited to a maximum size of 30" wide x 3" thick x 22" deep. A custom collar is required unless the marker is to be placed in a non-lawn area.
2. Flat markers for side by side plots are limited to 88 wide" x 3" thick x 12" deep. A custom collar is required.
3. Flat markers for in ground 24" x 24" cremation plots are limited to 12" wide x 3" thick x 18" deep. A custom collar is required.
4. Flat markers for in ground 48" x 48" cremation or infant plots are limited to a maximum size of 30" wide x 3" thick x 22" deep. A custom collar is required.
5. All markers must be approved by Shiloh District Cemetery.
 - a. The vendor must email a proof showing:
 - i. Dimensions
 - ii. Wording
 - iii. Photos if any
6. If Shiloh District Cemetery has not approved the marker, delivery will be refused.

Upright Markers:

1. Upright markers are limited to installed dimensions of 40" wide x 16" deep x 54" tall including the base. This allows for shims to be installed, if any. Please call Shiloh District Cemetery for the location and to determine if installation shims will be necessary.
 - a. If placed in the Oak Lawn, the marker will be placed on the existing cement strip.
 - b. If placed in another location, it may or may not require a cement slab for support. Please call for direction.
2. All markers must be approved by Shiloh District Cemetery.
 - a. The vendor must email a proof showing:
 - i. Dimensions
 - ii. Wording
 - iii. Photos if any
3. If Shiloh District Cemetery has not approved the marker, delivery will be refused.
4. Shiloh District Cemetery does not install upright markers due to marker weight and staffing requirements. Installation can be done by the vendor or by a local monument company. A business license and proof of insurance are required in either case.

Once approved by Shiloh District Cemetery and ordered, please call with the date and method of delivery; three days' notice is generally required to ensure that we do not have a service in process. We will also need to know if the vendor is going to install the upright market. If so, we will need proof of insurance and a copy of the business license.