BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING SEPTEMBER 16, 2026

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. Please submit questions at least 24 hours prior to the meeting via email at: shilohcemetery@gmail.com and we will address them. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

CALL TO ORDER: The meeting was called to order by Chairperson Stimach at 10:00 AM.

ROLL CALL: Chairperson Stimach X; Vice Chairperson Pitts X; Trustee Fuller X; Trustee Glass _; Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic X .

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST: N/A

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of August 18, 2026, Regular Meeting. **Motion: Trustee Fuller, Seconded by Trustee Pitts. 3 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims Requests #3 and #4; and (ACH) #2; FY 2026 - 2027. **Motion: Trustee Fuller, Seconded by Trustee Pitts. 3 Ayes. Motion Carried.**

GROUNDS MAINTENANCE SUPERVISOR'S REPORT: Grounds Maintenance Supervisor Kramarsic reported that the grounds are in good shape, Water issues for the most part are gone. We purchased the new mower, and it has been great to mow with. We have had two (2) interments since the last board meeting. We continue to sell liners, and looking to get another order of liners. We continue to remain in contact with the Town of Windsor, North-Bay Tree and Weed, and other cemeteries.

MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported August savings realized by using CalCARD. Shiloh Annex progress was discussed and piezometer drilling. There were 18,014 visits to our web page in August. There were seven (7) general communications and nine (9) requests for information. We advised four (4) families on the burial process. August reallocations were submitted and accepted.

DISCUSSION AND ACTION ITEMS:

A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at the October 21, 2026, Board Meeting.**

B. Laco Engineering Services Agreement. – **Discussion and Motion for Approval, Further discussion at the October 21, 2026, Board Meeting.**

ADJOURNMENT: 10:50 AM. **Motion: Trustee Pitts, Seconded by Trustee Fuller. Vote: 3 Ayes. Motion Carried.**

The next Regular meeting will be held on Wednesday, October 21, 2026, at 10:00 AM at 7130 Windsor Road, Windsor, CA 95492.

Victor Kunkel – Board Secretary

MINUTES APPROVED:

Lawrence Stimach

Ann Pitts

Richard Fuller

Elizabeth Glass