

AGENDA

REGULAR MEETING OF THE SHILOH DISTRICT CEMETERY BOARD OF TRUSTEES
WEDNESDAY, NOVEMBER 20, 2019 AT 9:00AM; 7130 WINDSOR ROAD, WINDSOR, CA
95492

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

CALL TO ORDER:

ROLL CALL: Chairperson Fuller _ ; Trustee Stimach _ ; Trustee Eckles _ ; Trustee Meyers _ ; Trustee Pitts _ ; Staff: Manager Kunkel _ ; Grounds Maintenance Supervisor Kramarsic _

PUBLIC COMMENT:

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

CORRESPONDENCE:

APPROVAL OF MINUTES: Approve Minutes of October 16, 2019 Regular Meeting. **Motion needed for approval.**

RATIFICATION OF BILLS: Claims requests #7 and #8: and (ACH) #6 and #7; FY 2019-2020. **Motion needed for approval.**

GROUNDS MAINTENANCE SUPERVISOR'S REPORT:

MANAGER'S/TREASURER'S REPORT:

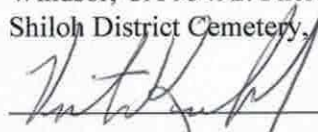
DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion.**
- B. Search for Independent Audit Firm. **Discussion.**
- C. Search for Outside Design Firm. **Discussion.**
- D. SDC Web Page. **Discussion.**
- E. Liner Purchase. **Discussion and motion for approval.**

- F. Charlie Brown Christmas Tree Grove (Adopt-a-Tree). **Discussion and motion for approval.**
- G. Annual Gift Cards for Shiloh District Cemetery Staff. **Discussion and motion for approval.**
- H. Holiday Meal for Shiloh District Cemetery Personnel. **Discussion and motion for approval.**
- I. California Association of Public Cemeteries, 62nd Annual Conference. **Discussion and motion for approval.**

ADJOURNMENT:

The next Regular meeting is on Wednesday, December 18, 2019 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492. I hereby certify that the Agenda for the above stated meeting(s) was posted at Shiloh District Cemetery, 7130 Windsor Road, Windsor California on November 13, 2019.



Victor Kunkel – Board Secretary