

SHILOH DISTRICT CEMETERY
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING AUGUST 17, 2022

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

This will be a virtual (conference call) Regular Meeting due to Covid-19. Should the public wish to participate, please submit questions prior to the meeting via email at shilohcemetery@gmail.com and we will address them. The phone number to dial is 1 310-372-7549. The Conference Code is 286045. Please dial in a few moments early as we will start promptly. During the meeting, please mute your phone.

CALL TO ORDER: The meeting was called to order by Chairperson Eckles at 9:00 AM.

ROLL CALL: Chairperson Eckles X; Vice Chairperson Pitts X; Trustee Stimach X; Trustee Fuller X; Trustee Macias-Lazzarini: X; Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic X.

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST: N/A

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of July 15, 2022 Regular Meeting. **Motion: Trustee Pitts. Vote: 5 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims requests #1 and #2: and (ACH) #1 and #2; FY 2022 - 2023. **Motion: Trustee Fuller. 5 Ayes. Motion Carried.**

GROUNDS MAINTENANCE SUPERVISOR'S REPORT: Grounds Maintenance Supervisor Kramarsic reported that the reclaimed water situation continues to be a problem. We believe we've been transferred to another pond but the problems persist. We will try to help the lawns by applying soil conditioner, fungicide, and hydretain; applied by North Bay Tree and Weed. We are working on a plan. There have been three (3) services since the last meeting. Approximately 80 feet of fence was destroyed by a DUI driver on the eastern side of the Oak Lawn. We have been in touch with Windsor PD and we are also waiting on quotes from fencing companies to effect repairs.

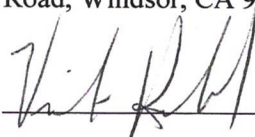
MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported on July savings realized by using CalCARD. Community education was discussed. Shiloh Annex progress was discussed; our Annex application was accepted and the invoice and payment in the form of a check for \$8,222.00 has been sent. There were 1,387 visits to our webpage in July. Reallocations for July we completed, submitted and accepted. An insurance true up was completed for Golden State Risk Management. We hope to receive a refund check as we did last year.

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at September 21, 2022 Trustee Meeting.**
- B. Shiloh Private Well Assessment Cost. **Discussion. Further Discussion at September 21, 2022 Trustee Meeting.**
- C. CAPC Lake Tahoe Attendance. **Discussion.**
- D. Solar Power on Shiloh Building. **Discussion. Carried Over to October 19, 2022 Trustee Meeting.**
- E. Adopted FY 2022/2023 Budget. **Discussion. Motion to Approve Adopted Budget: Trustee Fuller. Vote: 5 Ayes. Motion Carried.**
- F. North Bay Tree Weed & Pest Treatment. **Discussion. Motion to Approve Expenditure: Trustee Fuller. Vote: 5 Ayes. Motion Carried.**

ADJOURNMENT: 10:01 AM. **Motion: Trustee Fuller. Vote: 5 Ayes. Motion Carried.**

The next Regular meeting will be held on Wednesday, September 21, 2022 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492.



Victor Kunkel – Board Secretary

MINUTES APPROVED:

Archie Eckles



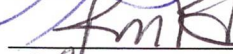
Ann Pitts



Lawrence Stimach



Richard Fuller



Lyone Macias-Lazzarini

