

SHILOH DISTRICT CEMETERY
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING NOVEMBER 16, 2022

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

This will be a virtual (conference call) Regular Meeting due to Covid-19. Should the public wish to participate, please submit questions prior to the meeting via email at shilohcemetery@gmail.com and we will address them. The phone number to dial is 1 310-372-7549. The Conference Code is 286045. Please dial in a few moments early as we will start promptly. During the meeting, please mute your phone.

CALL TO ORDER: The meeting was called to order by Chairperson Eckles at 9:00 AM.

ROLL CALL: Chairperson Eckles X; Vice Chairperson Pitts X; Trustee Stimach X; Trustee Fuller X; Trustee Macias-Lazzarini: _; Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic _.

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

Trustee Stimach discussed December 2022 board elections.

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of October 19, 2022 Regular Meeting. **Motion: Trustee Fuller. Vote: 4 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims requests #7 and #8: and (ACH) #7 and #8; FY 2022 - 2023. **Motion: Trustee Pitts. 4 Ayes. Motion Carried.**

GROUNDS MAINTENANCE SUPERVISOR'S REPORT: Reclaimed water has been turned back on following Town of Windsor pipe maintenance and all is as it should be. There have been five (5) services since the last board meeting. We stayed in communication with Richard at Town of Windsor before and after the shutoff. Kyle from North Bay Tree and Weed did his monthly walk through.

MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported on September savings realized by using CalCARD. Expenditures, and deposits were discussed as was Shiloh Annex progress; we are now searching for an experienced project manager. There were 2,752 visits to our webpage in October. Community education was discussed. COVID19 Protection for families and staff were discussed. Reallocations for October were completed, submitted and accepted.

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at December 21, 2022 Trustee Meeting.**
- B. Shiloh Private Well Assessment Cost. **Discussion. Further Discussion at December 21, 2022 Trustee Meeting.**
- C. Rural Cemetery Work Party. **Discussion. Trustee Fuller to Follow Up on Location vs District. Further Discussion at December 21, 2022 Trustee Meeting.**
- D. Grants for Public Cemeteries. **Discussion. Trustee Stimach is in Contact with Possible Grant Writers. Further Discussion at December 21, 2022 Trustee Meeting.**
- E. Endowment Care Clarification. **Discussion and Motion for Approval. Carried over to January 18, 2023 Trustee Meeting.**

ADJOURNMENT: 9:35 AM. **Motion: Trustee Fuller. Vote: 4 Ayes. Motion Carried.**

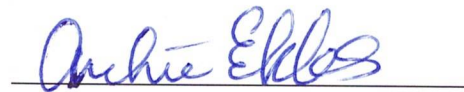
The next Regular meeting will be held on Wednesday, December 21, 2022 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492.



Victor Kunkel – Board Secretary

MINUTES APPROVED:

Archie Eckles

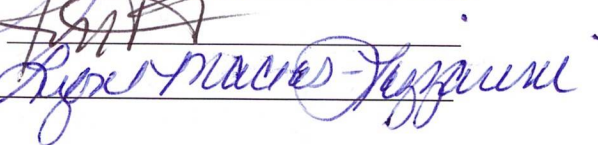


Ann Pitts



Lawrence Stimach

Richard Fuller



Lyone Macias-Lazzarini