

SHILOH DISTRICT CEMETERY
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OCTOBER 19, 2022

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

This will be a virtual (conference call) Regular Meeting due to Covid-19. Should the public wish to participate, please submit questions prior to the meeting via email at shilohcemetery@gmail.com and we will address them. The phone number to dial is 1 310-372-7549. The Conference Code is 286045. Please dial in a few moments early as we will start promptly. During the meeting, please mute your phone.

CALL TO ORDER: The meeting was called to order by Chairperson Eckles at 9:00 AM.

ROLL CALL: Chairperson Eckles X; Vice Chairperson Pitts X; Trustee Stimach _; Trustee Fuller X; Trustee Macias-Lazzarini: X; Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic X.

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

Vice Chairperson Pitts commented on AB351 Human Composting (takes effect Jan. 1, 2027), old headstones falling (we check as part of grounds maintenance), gas/electric cemetery equipment parts in light of state move towards electric equipment, and flowers falling over or blowing.

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of September 21, 2022 Regular Meeting. **Motion: Trustee Pitts. Vote: 4 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims requests #5 and #6: and (ACH) #5 and #6; FY 2022 - 2023. **Motion: Trustee Pitts. 4 Ayes. Motion Carried.**

GROUND MAINTENANCE SUPERVISOR'S REPORT: Grounds Maintenance Supervisor Kramarsic reported that reclaimed water has been shut off by Town of Windsor on Oct. 3. We hope that it will be turned back on by Oct. 17. We are working hard via spot watering, to address hot spots. There have been

two services since the last board meeting. We have talked to Richard at Town of Windsor almost daily about the shutoff and to Chris at North Bay Tree and Weed about the squirrel problems.

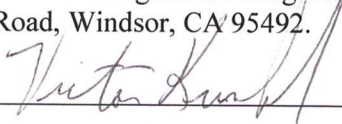
MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported on September savings realized by using CalCARD. Expenditures, and deposits were discussed as was Shiloh Annex progress; our Annex application was accepted and an actual planner has been assigned and has analyzed our application. Recommendations are forthcoming. There were 2,811 visits to our webpage in September. Community education was discussed. COVID19 Protection for families and staff were discussed. Reallocations for September were completed, submitted and accepted.

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at November 16, 2022 Trustee Meeting.**
- B. Shiloh Private Well Assessment Cost. **Discussion. Further Discussion at November 16, 2022 Trustee Meeting.**
- C. Rural Cemetery Work Party. **Discussion. Further Discussion at November 16, 2022 Trustee Meeting.**
- D. Grants for Public Cemeteries. **Discussion. Further Discussion at November 16, 2022 Trustee Meeting.**
- E. Endowment Care Clarification. **Discussion and Motion for Approval. Carried over to November 16, 2022 Trustee Meeting.**

ADJOURNMENT: 9:35 AM. **Motion: Trustee Pitts. Vote: 4 Ayes. Motion Carried.**

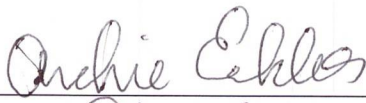
The next Regular meeting will be held on Wednesday, November 16, 2022 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492.



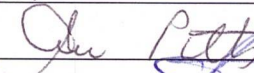
Victor Kunkel – Board Secretary

MINUTES APPROVED:

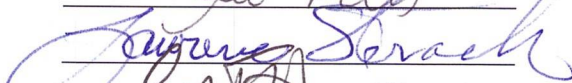
Archie Eckles



Ann Pitts



Lawrence Stimach



Richard Fuller



Lyone Macias-Lazzarini
