

SHILOH DISTRICT CEMETERY
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING JUNE 15, 2022

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

This will be a virtual (conference call) Regular Meeting due to Covid-19. Should the public wish to participate, please submit questions prior to the meeting via email at shilohcemetery@gmail.com and we will address them. The phone number to dial is 1 310-372-7549. The Conference Code is 286045. Please dial in a few moments early as we will start promptly. During the meeting, please mute your phone.

CALL TO ORDER: The meeting was called to order by Chairperson Eckles at 9:00 AM.

ROLL CALL: Chairperson Eckles X; Vice Chairperson Pitts X; Trustee Stimach X; Trustee Fuller X; Trustee Macias-Lazzarini: X; Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic X.

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST: N/A

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of May 18, 2022 Regular Meeting. **Motion: Trustee Pitts. Vote: 5 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims requests #22 and #23; and (ACH) #20 and #21; FY 2021 - 2022. **Motion: Trustee Pitts. 5 Ayes. Motion Carried.**

GROUND MAINTENANCE SUPERVISOR'S REPORT: Grounds Maintenance Supervisor Kramarsic reported that our Memorial Day festivities went well and there were no complaints; the Town of Windsor is providing dirty reclaimed water and our system can only run for 1.5 hrs. before backwashing; we have been in discussion of with Richard at the Town of Windsor regarding water quality; we have been working with Northbay Tree and Weed on weds, squirrels and gophers. Since our last board meeting, we have had three (3) services.

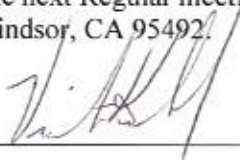
MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported on May savings realized by using CalCARD and community education was discussed. Shiloh Annex progress was discussed; we were able to submit an initial application and we have an application number at this time. It was rejected so Supervisor Gore's assistant, Jennifer Mendoza came to Shiloh with her laptop and she, Jeff, and Victor went step by step with a planner at Permit Sonoma to create and submit yet another application. Permit Sonoma's upload instructions were incorrect so she printed the application and hand delivered it to Permit Sonoma. There were 1,738 May visits to our webpage. Reallocations for May were completed, submitted and accepted. The Manager's and Income/expenditures reports were covered in detail as we come closer to the end of the fiscal year.

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at July 20, 2022 Trustee Meeting.**
- B. Memorial Lawn Cannon. **Discussion.**
- C. Shiloh Private Well Assessment Cost. **Discussion. Further Discussion at July 20, 2022 Trustee Meeting.**


ADJOURNMENT: 9:55 AM. **Motion: Trustee Stimach. Vote: 5 Ayes. Motion Carried.**

The next Regular meeting will be held on Wednesday, July 20, 2022 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492.



Victor Kunkel – Board Secretary

MINUTES APPROVED:

Archie Eckles	
Ann Pitts	
Lawrence Stimach	
Richard Fuller	
Layne Macias-Lazzarini	