

SHILOH DISTRICT CEMETERY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING MARCH 18, 2026

*We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. Please submit questions at least 24 hours prior to the meeting via email at: [shilohcemetery@gmail.com](mailto:shilohcemetery@gmail.com) and we will address them. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.*

CALL TO ORDER: The meeting was called to order by Chairperson Stimach at 10:00 AM.

ROLL CALL: Chairperson Stimach X; Vice Chairperson Pitts X; Trustee Fuller X; Trustee Glass X; Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic \_.

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST: N/A

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of February 18, 2026, Regular Meeting. **Motion: Trustee Fuller, Seconded by Trustee Pitts. 4 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims Requests #16 and #17; and (ACH) #8; FY 2025 - 2026. **Motion: Trustee Fuller, Seconded by Trustee Glass. 4 Ayes. Motion Carried.**

GROUND MAINTENANCE SUPERVISOR'S REPORT: (Presented by District Manager Kunkel) grounds Maintenance Supervisor Kramarsic reported that the grounds are looking good and weather is heating up. Irrigation water has been turned back on. Supervisor Kramarsic is starting to back schedule maintenance to plan for Memorial Day. We have had four (4) interments. Liner sales have been respectable for the first three months. We continue to remain in contact with the Town of Windsor, North-Bay Tree and Weed, and other cemeteries.

MANAGER'S/TREASURER'S REPORT: MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported on February savings realized by using CalCARD. Expenditures and deposits were discussed as was Shiloh Annex progress. There were 11,674 visits to our web page in February. There were 11 general communications and twelve requests for information. We advised seven (7) families on the burial process.


DISCUSSION AND ACTION ITEMS:

A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at the April 15, 2026, Board Meeting.**

B. Employee Benefits. **Discussion. Further Discussion at the April 15, 2026, Board Meeting.**

ADJOURNMENT: 11:01 AM. **Motion: Trustee Fuller, Seconded by Trustee Pitts. Vote: 4 Ayes. Motion Carried.**

The next Regular meeting will be held on Wednesday, April 15, 2026, at 10:00 AM at 7130 Windsor Road, Windsor, CA 95492.



Victor Kunkel – Board Secretary

MINUTES APPROVED:

Lawrence Stimach

Ann Pitts

Richard Fuller

Elizabeth Glass

