AGENDA

REGULAR MEETING OF THE SHILOH DISTRICT CEMETERY BOARD OF TRUSTEES
WEDNESDAY, DECEMBER 17, 2025, AT 10:00AM; 7130 WINDSOR ROAD, WINDSOR, CA 95492

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. Please submit questions at least 24 hours prior to the meeting via email at: shilohcemetery@gmail.com and we will address them. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

CALL TO ORDER:

ROLL CALL: Chairperson Stimach _; Vice Chairperson Pitts_; Trustee Fuller _ ; Staff: Manager Kunkel _ ; Grounds Maintenance Supervisor Kramarsic _

MEMBERS OF THE PUBLIC:

PUBLIC COMMENT:

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

CORRESPONDENCE:

APPROVAL OF MINUTES: Approve Minutes of November 19, 2025, Regular Meeting. **Motion needed for approval.**

RATIFICATION OF BILLS: Claims requests #10, and #11: and (ACH) #5; FY 2025 - 2026. **Motion needed for approval.**

GROUNDS MAINTENANCE SUPERVISOR'S REPORT:

MANAGER'S/TREASURER'S REPORT:

DISCUSSION AND ACTION ITEMS:

A. Shiloh District Cemetery Annex. **Discussion.**

B. New Board Member. **Discussion.**

C. Board Member Annual Election. **Discussion and Motion for Approval.**

D. Potential One Step Increase for Paul Klein, Grounds Maintenance Technician II. **Discussion and Motion for Approval.**

ADJOURNMENT:

The next Regular meeting is on Wednesday, January 21, 2026, at 10:00 AM at 7130 Windsor Road, Windsor, CA 95492. I hereby certify that the agenda for the above stated meeting(s) was posted at Shiloh District Cemetery, 7130 Windsor Road, Windsor, California on Wednesday, December 10, 2025.

Shiloh District Cemetery does not discriminate on the basis of disability in the access to, provision or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the District Office. If you need special assistance to participate in any meeting, please contact the District Office at 1 (707) 838-6684 to make reasonable arrangements to ensure accessibility to this meeting.

Victor Kunkel – Board Secretary