

BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING JUNE 17, 2026

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. Please submit questions at least 24 hours prior to the meeting via email at: shilohcemetery@gmail.com and we will address them. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

CALL TO ORDER: The meeting was called to order by Chairperson Stimach at 10:00 AM.

ROLL CALL: Chairperson Stimach X; Vice Chairperson Pitts X; Trustee Fuller X; Trustee Glass X; Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic X.

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST: N/A

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of May 20, 2026, Regular Meeting. **Motion: Trustee Fuller, Seconded by Trustee Glass. 4 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims Requests #22 and #23; and (ACH) #11; FY 2025 - 2026. **Motion: Trustee Fuller, Seconded by Trustee Glass. 4 Ayes. Motion Carried.**

GROUND MAINTENANCE SUPERVISOR'S REPORT: Grounds Maintenance Supervisor Kramarsic reported that the grounds are in good shape. We believe that all went very well on our Memorial Day Commemoration. We had excellent attendance and the Windsor PD and FD were well represented. The children's choir was very good. We have had two (2) interments since the last board meeting. We continue to sell liners, and I will try to have numbers for FY 25/26. We continue to remain in contact with the Town of Windsor, North-Bay Tree and Weed, and other cemeteries.

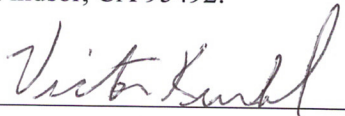
MANAGER'S/TREASURER'S REPORT: MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported May savings realized by using CalCARD. Expenditures and deposits were discussed as was Shiloh Annex progress. There were 16,430 visits to our web page in May. There were seven (7) general communications and six (6) requests for information. We advised five (5) families on the burial process. May reallocations were submitted and accepted.

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at the July 15, 2026, Board Meeting.**
- B. Memorial Day Commemoration. **Discussion.**
- C. Signage and Lighting. **Discussion. Further Discussion at the July 15, 2026, Board Meeting.**
- D. LAFCO Annual Apportionment. Discussion and Motion for Approval. **Motion to Approve LAFCO Apportionment of \$1,328.00: Trustee Fuller, Seconded by Trustee Glass. Vote: 4 Ayes. Motion Carried.**
- E. Rincon Consultants Proposal not to exceed \$33,654.00. **Discussion and Motion for Approval. Motion to Approve Rincon Consultants Proposal not to Exceed \$33654.00: Trustee Fuller, Seconded by Trustee Glass. Vote: 4 Ayes. Motion Carried.**
- F. COLA Cost of Living Potential Increase Effective July 1, 2026. **Discussion to Motion to Approve. Motion to Adopt 4.0%COLA Increase, Effective July 1, 2026: Trustee Glass, Seconded by Trustee Fuller. Vote: 4 Ayes. Motion Carried.**
- G. GSRMA Policy Period 2026/2027 not to Exceed \$35,329.00. **Discussion and Motion for Approval. Motion to Approve GSRMA Proposal GSRMA Policy Period FY 26/27, Invoice #INV-005052 for the Amount of \$33,287.48 (2.5% Discount if Paid by 7/31/2026). Motion: Trustee Glass, Seconded by Trustee Fuller. Vote: 4 Ayes. Motion Carried.**

ADJOURNMENT: 10:56 AM. **Motion: Trustee Glass, Seconded by Trustee Fuller. Vote: 4 Ayes. Motion Carried.**

The next Regular meeting will be held on Wednesday, July15, 2026, at 10:00 AM at 7130 Windsor Road, Windsor, CA 95492.



Victor Kunkel – Board Secretary

MINUTES APPROVED:

Lawrence Stimach

Ann Pitts

Richard Fuller

Elizabeth Glass

