

## AGENDA

SPECIAL MEETING OF THE SHILOH DISTRICT CEMETERY BOARD OF TRUSTEES  
TUESDAY, SEPTEMBER 19, 2023 AT 9:00AM; 7130 WINDSOR ROAD, WINDSOR, CA 95492

*We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. Please submit questions at least 24 hours prior to the meeting via email at: [shilohcemetery@gmail.com](mailto:shilohcemetery@gmail.com) and we will address them. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.*

CALL TO ORDER:

ROLL CALL: Chairperson Pitts \_; Vice Chairperson Eckles \_; Trustee Stimach \_; Trustee Fuller \_;  
Staff: Manager Kunkel \_; Grounds Maintenance Supervisor Kramarsic \_

MEMBERS OF THE PUBLIC:

PUBLIC COMMENT:

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

CORRESPONDENCE:

APPROVAL OF MINUTES: Approve Minutes of August 16, 2023 Regular Meeting. **Motion needed for approval.**

RATIFICATION OF BILLS: Claims requests #3 and #4: and (ACH) #2; FY 2023 - 2024. **Motion needed for approval.**

GROUND MAINTENANCE SUPERVISOR'S REPORT:

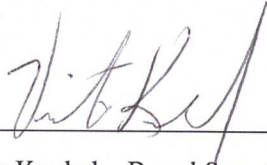
MANAGER'S/TREASURER'S REPORT:

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion.**
- B. Memorial Lawn Cannon. **Discussion.**
- C. Board Member Search for Fifth Seat. **Discussion.**
- D. Strategic Planning. **Discussion.**
- E. Holidays/events relative to Shiloh. **Discussion.**
- F. Adopted FY 2023/2024 Budget. **Discussion and Motion for Approval.**
- G. Review for Employee Victor Kunkel. **Discussion.**
- H. Potential Step Increase for Employee Victor Kunkel, District Manager. **Discussion and Motion for Approval.**

ADJOURNMENT:

The next Regular meeting is on Wednesday, October 18, 2023 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492. I hereby certify that the Agenda for the above stated meeting(s) was posted at Shiloh District Cemetery, 7130 Windsor Road, Windsor, California on Wednesday, September 13, 2023.



---

Victor Kunkel – Board Secretary