

AGENDA (AMENDED)

REGULAR MEETING OF THE SHILOH DISTRICT CEMETERY BOARD OF TRUSTEES
WEDNESDAY, MAY 17, 2023 AT 9:00AM; 7130 WINDSOR ROAD, WINDSOR, CA 95492

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

Should the public wish to participate, please note that public participation will be virtual and you will need to dial in to the meeting. The phone number to dial in is (707) 838-6684. Please dial in a few moments early as we will start promptly. During the meeting, please mute your phone. Please submit questions at least 24 hours prior to the meeting via email at: shilohcemetery@gmail.com and we will address them.

CALL TO ORDER:

ROLL CALL: Chairperson Pitts _; Vice Chairperson Eckles _; Trustee Stimach _; Trustee Fuller _;
Staff: Manager Kunkel _; Grounds Maintenance Supervisor Kramarsic _

MEMBERS OF THE PUBLIC:

PUBLIC COMMENT:

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

CORRESPONDENCE:

APPROVAL OF MINUTES: Approve Minutes of April 19, 2023 Regular Meeting. **Motion needed for approval.**

RATIFICATION OF BILLS: Claims requests #20 and #21 and #22; FY 2022 - 2023. **Motion needed for approval.**

GROUND MAINTENANCE SUPERVISOR'S REPORT:

MANAGER'S/TREASURER'S REPORT:

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion.**
- B. Memorial Lawn Cannon. **Discussion.**
- C. Memorial Lawn Cannon Quote from Lavell Machine. **Discussion and Motion for Approval.**
- D. LACO Associates Agreement for Civil Engineering Services to Include Surveying and Engineering and Respective Reporting for Shiloh Annex. **Discussion and Motion for Approval of Agreement.**
- E. Memorial Day Event. **Discussion.**
- F. Potential One Step Increase for Timothy Hale, Grounds Maintenance Technician I. **Discussion and Motion for Approval.**
- G. FY 2023/2024 Preliminary Budget Approval. **Discussion and Motion for Approval.**

ADJOURNMENT:

The next Regular meeting is on Wednesday, June 21, 2023 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492. I hereby certify that the Agenda for the above stated meeting(s) was posted at Shiloh District Cemetery, 7130 Windsor Road, Windsor, California on May 16, 2023.



Victor Kunkel – Board Secretary