

AGENDA

REGULAR MEETING OF THE SHILOH DISTRICT CEMETERY BOARD OF TRUSTEES
WEDNESDAY, MARCH 18, 2020 AT 9:00AM; 7130 WINDSOR ROAD, WINDSOR, CA 95492

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

CALL TO ORDER:

ROLL CALL: Chairperson Fuller _ ; Trustee Stimach _ ; Trustee Eckles _ ; Trustee Meyers _ ;
Trustee Pitts _ ; Staff: Manager Kunkel _ ; Grounds Maintenance Supervisor Kramarsic _

PUBLIC COMMENT:

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

Trustee Stimach has volunteered for another four years as Vice Chairperson. His term now expires in March of 2024.

CORRESPONDENCE:

APPROVAL OF MINUTES: Approve Minutes of February 19, 2020 Regular Meeting. **Motion needed for approval.**

APPROVAL OF MINUTES: Approve Minutes of March 4, 2020 Special Closed Meeting. **Motion needed for approval.**

RATIFICATION OF BILLS: Claims requests #15 and #16: and (ACH) #13 and #14; FY 2019-2020. **Motion needed for approval.**

GROUND MAINTENANCE SUPERVISOR'S REPORT:

MANAGER'S/TREASURER'S REPORT:

DISCUSSION AND ACTION ITEMS:

- A. Memorial Day Commemoration. **Discussion.**
- B. Windsor Day Parade. **Discussion.**
- C. Shiloh District Cemetery Annex. **Discussion.**

D. Independent Counsel. **Discussion.**

E. Create Ad Hoc Committee: Standardized Employment Questionnaire. **Discussion.**

F. Memorial Lawn Canon Cleanup. **Discussion.**

G. Part Time Employment. **Discussion.**

H. Participation in Windsor Expo and Job Fair. **Discussion and Motion for Approval.**

I. Endowment Care Modifications. **Discussion and Motion for Approval.**

J. Independent Audit Firm Selection. **Discussion and Motion for Approval.**

ADJOURNMENT:

The next Regular meeting is on Wednesday, April 15, 2020 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492. I hereby certify that the Agenda for the above stated meeting(s) was posted at Shiloh District Cemetery, 7130 Windsor Road, Windsor California on March 11, 2020.



Victor Kunkel – Board Secretary