

BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING MAY 20, 2026

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. Please submit questions at least 24 hours prior to the meeting via email at: shilohcemetery@gmail.com and we will address them. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

CALL TO ORDER: The meeting was called to order by Chairperson Stimach at 10:00 AM.

ROLL CALL: Chairperson Stimach X; Vice Chairperson Pitts X; Trustee Fuller X; Trustee Glass X;
Staff: Manager Kunkel X; Grounds Maintenance Supervisor Kramarsic X.

MEMBERS OF THE PUBLIC: N/A

PUBLIC COMMENT: N/A

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST: N/A

CORRESPONDENCE: N/A

APPROVAL OF MINUTES: Approve Minutes of April 15, 2026, Regular Meeting. **Motion: Trustee Fullers, Seconded by Trustee Pitts. 4 Ayes. Motion Carried.**

RATIFICATION OF BILLS: Claims Requests #20 and #21; and (ACH) #10; FY 2025 - 2026. **Motion: Trustee Fuller, Seconded by Trustee Pitts. 4 Ayes. Motion Carried.**

GROUND MAINTENANCE SUPERVISOR'S REPORT: Grounds Maintenance Supervisor Kramarsic reported that the grounds are in good shape, and we are on schedule for Memorial Day. We want to give thanks for Windsor Fire Dept, across from the high school, for graciously hosting our event banner for the month. We have had six (6) interments since the last board meeting. We continue to sell liners. We commemorated Police Officers Memorial week by placing a flag on the grave of Officer Merrit Deeds. We left the flags around the cannon up all week. There was a nice post from the Town of Windsor Police Dept. on their Facebook page. SDC was mentioned and given thanks. We continue to remain in contact with the Town of Windsor, North-Bay Tree and Weed, and other cemeteries.

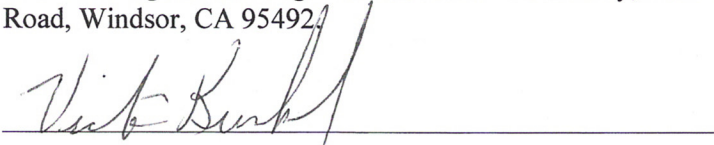
MANAGER'S/TREASURER'S REPORT: MANAGER'S/TREASURER'S REPORT: Manager Kunkel reported March savings realized by using CalCARD. Expenditures and deposits were discussed as was Shiloh Annex progress. There were 14,388 visits to our web page in April. There were nine (9) general communications and seven (7) requests for information. We advised four (4) families on the burial process. April reallocations were submitted and accepted. Q1 2026 Quarterly Taxes were completed and submitted.

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion. Further Discussion at the June 17, 2026, Board Meeting.**
- B. Memorial Day Commemoration. **Discussion. Further Discussion at the June 17, 2026, Board Meeting.**
- C. FY 2026/2027 Preliminary Budget. Discussion and Motion for Approval. **Discussion and Motion to Approve Preliminary FY 2026/2027 Budget: Trustee Fuller, Seconded by Trustee Glass. Vote: 4 Ayes. Motion Carried.**

ADJOURNMENT: 10:32 AM. **Motion: Trustee Pitts, Seconded by Trustee Glass. Vote: 4 Ayes. Motion Carried.**

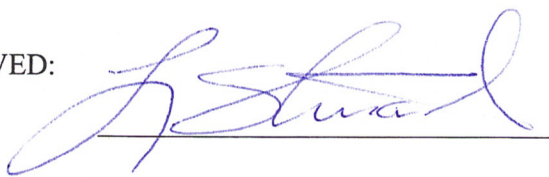
The next Regular meeting will be held on Wednesday, June 17, 2026, at 10:00 AM at 7130 Windsor Road, Windsor, CA 95492.



Victor Kunkel – Board Secretary

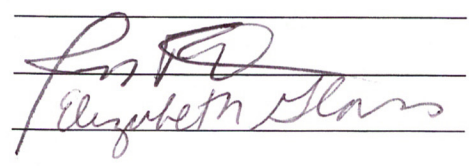
MINUTES APPROVED:

Lawrence Stimach



Ann Pitts

Richard Fuller



Elizabeth Glass

