

AGENDA

REGULAR MEETING OF THE SHILOH DISTRICT CEMETERY BOARD OF TRUSTEES
WEDNESDAY, JULY 15, 2020 AT 9:00AM; 7130 WINDSOR ROAD, WINDSOR, CA 95492

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to staff. Presentations made under "Public Comment" are normally restricted to three (3) minutes in length per meeting unless the Chairperson specifically authorizes additional time. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Victor Kunkel at (707) 838-6684 by at least noon the day preceding the meeting. We will attempt to accommodate your disability. Materials related to open session items on this agenda that are submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the office of the Shiloh District Cemetery, located at 7130 Windsor Road, Windsor, CA 95492.

This will be a virtual (conference call) Regular Meeting due to the Covid-19 Shelter in Place order. Should the public wish to participate, please submit questions at least 24 hours prior to the meeting via email at: shilohcemetery@gmail.com and we will address them. The phone number to dial is 1 310-372-7549. The Conference Code is 286045. Please dial in a few moments early as we will start promptly. During the meeting, please mute your phone.

CALL TO ORDER:

ROLL CALL: Chairperson Fuller _; Trustee Stimach _; Trustee Eckles _; Trustee Meyers _; Trustee Pitts _; Staff: Manager Kunkel _; Grounds Maintenance Supervisor Kramarsic _

PUBLIC COMMENT:

TRUSTEE COMMENTS/STATEMENT OF CONFLICT OF INTEREST:

MEMBERS OF THE PUBLIC:

CORRESPONDENCE:

APPROVAL OF MINUTES: Approve Minutes of June 17, 2020 Regular Meeting. **Motion needed for approval.**

APPROVAL OF MINUTES: Approve Minutes of June 25, 2020 Special Meeting. **Motion needed for approval.**

RATIFICATION OF BILLS: Claims requests #23 and #24; and (ACH) #19 and #20; FY 2019-2020. **Motion needed for approval.**

GROUND MAINTENANCE SUPERVISOR'S REPORT:

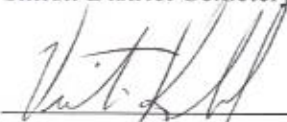
MANAGER'S/TREASURER'S REPORT:

DISCUSSION AND ACTION ITEMS:

- A. Shiloh District Cemetery Annex. **Discussion.**
- B. Independent Counsel. **Discussion.**
- C. Memorial Lawn Canon. **Discussion.**
- D. Payroll Protection Plan. **Discussion.**
- E. Automatic Paycheck Deposit for Staff. **Discussion.**
- F. Cost of Living Increase. **Discussion and Motion for Approval.**
- G. Annual review for District Manager Kunkel. **Discussion.**
- H. Potential Step Increase for District Manager Kunkel. **Discussion motion for approval.**
- I. FY 2020/2021 Cola Increase. **Discussion and Motion for Approval.**
- J. Approve Continued Staff Employment, Wages and Benefits through the August 19, 2020 Regular Meeting of the Board of Trustees as due to the COVIC-19 Virus Shelter in Place order as needed. **Discussion and Motion for Approval.**
- K. Add Ad Hoc Committee to Search District 4 for Cemeteries to Include in Shiloh District Cemetery District. **Discussion and Motion for Approval.**

ADJOURNMENT:

The next Regular meeting is on Wednesday, August 19, 2020 at 9:00 AM at 7130 Windsor Road, Windsor, CA 95492. I hereby certify that the Agenda for the above stated meeting(s) was posted at Shiloh District Cemetery, 7130 Windsor Road, Windsor California on July 8, 2020.



Victor Kunkel – Board Secretary